

CENTURY 21 HOMESTAR ESCROW LETTER / TRANSACTION WORKSHEET

PROPERTY ADDRESS: _____	
MLS #: _____	SALE PRICE: _____
CONTRACT DATE: _____	TRANSFER DATE: _____
BUYERS: _____	SELLERS: _____
ADDRESS: _____	ADDRESS: _____
_____	_____
MOBILE: _____	MOBILE: _____
EMAIL: _____	EMAIL: _____
BUYER'S AGENT: _____	SELLER'S AGENT: _____
COMPANY: _____	COMPANY: _____
MOBILE: _____	MOBILE: _____
EMAIL: _____	EMAIL: _____
LENDER: _____	TITLE COMPANY: _____
CONTACT: _____	CONTACT: _____
PHONE: _____	PHONE: _____
EMAIL: _____	EMAIL: _____

COMMISSION: 31005 BAINBRIDGE ROAD, SOLON, OHIO 44139 _____

BUYER'S \$ _____ **+ \$250 (see contract) = \$** _____

* \$250 is a document service fee that should be a line item on the HUD Settlement Statement

SELLER'S \$ _____ **+ \$250 (see listing) = \$** _____

* \$250 is a minimum commission that is added to total. NOT a separate line item on the HUD

EARNEST MONEY AMOUNT: _____ **DATE:** _____

AGENT / OFFICE WHERE DEPOSITED: _____

HOME WARRANTY COMPANY: _____ **AMOUNT:** _____

PAID BY BUYER OR SELLER: _____

ESCROW INSTRUCTIONS TO TITLE COMPANY: _____

AGENT INSTRUCTIONS TO CENTURY 21 HOMESTAR. (Please write comments to office) _____
