

Rental

ESCROW LETTER / TRANSACTION WORKSHEET
CENTURY 21 HOMESTAR

HEADQUARTERS: 31320 Solon Road, Suite 17 Solon Ohio 44139

PROPERTY ADDRESS: need
MLS #: need
CONTRACT DATE: lease date

SALE PRICE: monthly rent
TRANSFER DATE: move in date

BUYERS: Tenant
ADDRESS: _____

SELLERS: Landlord
ADDRESS: _____

MOBILE: _____
EMAIL: _____

MOBILE: _____
EMAIL: _____

BUYER'S AGENT: need
COMPANY: _____
MOBILE: _____
EMAIL: _____

SELLER'S AGENT need
COMPANY: _____
MOBILE: _____
EMAIL: _____

LENDER: N/A
CONTACT: _____
PHONE: _____
EMAIL: _____

TITLE COMPANY: N/A
CONTACT: _____
PHONE: _____
EMAIL: _____

COMMISSION TO CENTURY 21 HOMESTAR: whichever side you represent
listed on the mls

BUYER'S \$ ~~xx\$250x(see contract)x~~ = \$ _____.

* \$350 is a document service fee that should be a line item on the HUD Settlement Statement

SELLER'S \$ ~~xx\$250x(see listing)x~~ = \$ _____.

* \$350 is a minimum commission that is added to total. **NOT** a separate line item on the HUD

EARNEST MONEY AMOUNT: N/A DATE: _____
AGENT / OFFICE WHERE DEPOSITED: _____

HOME WARRANTY COMPANY: N/A AMOUNT: _____
PAID BY BUYER OR SELLER: _____

ESCROW INSTRUCTIONS TO TITLE COMPANY:

AGENT INSTRUCTIONS TO CENTURY 21 HOMESTAR. (Please write comments to office)

