

# MLS Now **COMMERCIAL LEASE** Listing Input Sheet

Address: \_\_\_\_\_ MLS #: \_\_\_\_\_

Owner Name: \_\_\_\_\_

**Required fields are Red, Bold, and Italic.** Conditionally Required fields have \*\* before them.

## LOCATION INFORMATION

Street #:	Dir Prefix:	<b>Street Name:</b>			
Street Type:	Dir Suffix:	Unit #:	<b>State:</b>	Lot #:	
<b>County:</b>	<b>City:</b>		<b>Zip:</b>	Zip +4:	
<b>Twp:</b>	Sub/Complex:		<b>School Dist:</b>		

## LIST AGENT/OFFICE INFO

<b>Agent ID:</b>		<b>Agent Name:</b>			
Co-Agent ID:		Co-Agent Name:			
Waived Agent:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Waived Agent ID:		
Attribution Contact Override					

## LISTING INFORMATION

Owner Name:		Owner Phone:		<b>Owner Agent:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Occ. Type: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant		<b>List Price:</b>		<b>List Date:</b>	
<b>Expire Date:</b>			Cross Ref MLS#:		

### Listing Agreement

<input type="checkbox"/> Exclusive Right to Sell <input type="checkbox"/> Reserved Prospect <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Comp Only					
<b>Listing Service Type</b>		Court Ord/PSO		<b>Online Bidding</b>	
<input type="checkbox"/> Full Service <input type="checkbox"/> Limited Service		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Online Bidding URL starting with https://			Offer Link (webpage or email)		

Auction Date:	Start Time:	End Time:
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### Special Listing Conditions

<input type="checkbox"/> Auction	<input type="checkbox"/> Builder	<input type="checkbox"/> Notice of Default	<input type="checkbox"/> Real Estate Owned
<input type="checkbox"/> Agent	<input type="checkbox"/> Estate	<input type="checkbox"/> Principal/NR	<input type="checkbox"/> Short Sale
<input type="checkbox"/> Bank	<input type="checkbox"/> HUD	<input type="checkbox"/> Probate Listing	<input type="checkbox"/> Standard
<input type="checkbox"/> Bankruptcy	<input type="checkbox"/> In Foreclosure	<input type="checkbox"/> Resident Owned	<input type="checkbox"/> Third Party Approval

### Possession

<input type="checkbox"/> Close+30 Days	<input type="checkbox"/> Negotiable(Possession)	<input type="checkbox"/> Other(Possession)	<input type="checkbox"/> Time of Transfer
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### Listing Terms

<input type="checkbox"/> 1031 Exchange	<input type="checkbox"/> Equipment-Part	<input type="checkbox"/> Lease Purchase	<input type="checkbox"/> Seller Equity Share
<input type="checkbox"/> All Inc Trust Deed	<input type="checkbox"/> Existing Bonds	<input type="checkbox"/> Lease Rights Inc	<input type="checkbox"/> Seller Financing
<input type="checkbox"/> Assumable	<input type="checkbox"/> FHA	<input type="checkbox"/> Lien Release	<input type="checkbox"/> Special Funding
<input type="checkbox"/> Bldng+ Leas Land	<input type="checkbox"/> FHA 203(b)	<input type="checkbox"/> Other	<input type="checkbox"/> Submit
<input type="checkbox"/> Build to Suit	<input type="checkbox"/> FHA 203(k)	<input type="checkbox"/> Owner May Carry	<input type="checkbox"/> Trade
<input type="checkbox"/> Building+ Land	<input type="checkbox"/> Furnishings-All	<input type="checkbox"/> Owner Pay Points	<input type="checkbox"/> Trust Conveyance
<input type="checkbox"/> Cash	<input type="checkbox"/> Furnishings-None	<input type="checkbox"/> Private	<input type="checkbox"/> Trust Deed
<input type="checkbox"/> Contract	<input type="checkbox"/> Furnishings-Part	<input type="checkbox"/> Private Fin Avail	<input type="checkbox"/> USDA
<input type="checkbox"/> Conventional	<input type="checkbox"/> Land Use Fee	<input type="checkbox"/> Relocation Prop	<input type="checkbox"/> VA
<input type="checkbox"/> Equipment-All	<input type="checkbox"/> Lease Back	<input type="checkbox"/> Rent to Own	<input type="checkbox"/> Will Divide
<input type="checkbox"/> Equipment-None	<input type="checkbox"/> Lease Option	<input type="checkbox"/> Sell As Entity	

**COMPENSATION****Rent Agency Com. Type:**  \$  %  See Remarks  Other **Rent Comp.****Other Comp.**  Bonus  Dual  Grad.  None  Other  Variable

\*\*Compensation Explanation (req if "Other Comp" is Grad., Variable, Bonus and/or Other.) 100 char max

**LEGAL & TAX****Parcel#:** Parcel2: Parcel3:

Parcel4: Parcel5:

**Zoning**

- |                                      |   |                                       |  |
|--------------------------------------|---|---------------------------------------|--|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Forestry         | <input type="checkbox"/> Office       | <input type="checkbox"/> See Remarks   |
| <input type="checkbox"/> Business    | <input type="checkbox"/> Industrial       | <input type="checkbox"/> Recreational | <input type="checkbox"/> Single Family |
| <input type="checkbox"/> Commercial  | <input type="checkbox"/> Industrial-Light | <input type="checkbox"/> Residential  |  |
| <input type="checkbox"/> Farm/Ranch  | <input type="checkbox"/> Multi-Family     | <input type="checkbox"/> Retail       |  |

**BUSINESS INFORMATION****Cost:**  Other  Per Month  Sq Ft Cost/Month: Cost/SqFt: Cost/Other:Rent Roll Att.  Yes  No Gross Rent: Total Gross Rent: Vac. Allow:Inc.Exp Finance Incl:  Yes  No Cap Rate %: Tot Annual Exp: Net Oper Income:

Insurance: Management: Maintenance: Heat:

Electric: Sewer/Water: Trash/Rubbish: Lawn/Snow:

Additional Expense 1: Amount 1:

Additional Expense 2: Amount 2:

Additional Expense 3: Amount 3:

Additional Expense 4: Amount 4:

Additional Expense 5: Amount 5:

**LEASED INFORMATION****Existing Leases**

- 
- Building
- 
- Gas Prod Well
- 
- Rights Res
- 
- Rights Transfer
- 
- Mineral
- 
- Oil Prod Well

Land Lease:  Yes  No Lease Amount:

Lease Amount: Frequency

- |                                     |                                   |  |                                       |
|-------------------------------------|-----------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Annually   | <input type="checkbox"/> Daily    | <input type="checkbox"/> Quarterly     | <input type="checkbox"/> Semi-Monthly |
| <input type="checkbox"/> Bi-Monthly | <input type="checkbox"/> Monthly  | <input type="checkbox"/> Seasonal      | <input type="checkbox"/> Weekly       |
| <input type="checkbox"/> Bi-Weekly  | <input type="checkbox"/> One Time | <input type="checkbox"/> Semi-Annually |                                       |

**Lease Term**

- |                                    |   |                                       |                                       |   |
|------------------------------------|---|---------------------------------------|---------------------------------------|---|
| <input type="checkbox"/> 6 Months  | <input type="checkbox"/> Lease Option   | <input type="checkbox"/> None         | <input type="checkbox"/> Rep Nat Conv | <input type="checkbox"/> Short Term Lease |
| <input type="checkbox"/> 12 Months | <input type="checkbox"/> Month to Month | <input type="checkbox"/> Other        | <input type="checkbox"/> Rent to Own  | <input type="checkbox"/> Units Vary       |
| <input type="checkbox"/> 24 Months | <input type="checkbox"/> Negotiable     | <input type="checkbox"/> Renew Option | <input type="checkbox"/> Seasonal     | <input type="checkbox"/> Weekly           |

**FEATURES****Property Sub Type**

- |                                     |   |                                      |                                    |
|-------------------------------------|---|--------------------------------------|------------------------------------|
| <input type="checkbox"/> Flex Space | <input type="checkbox"/> Apartment      | <input type="checkbox"/> Hotel/Motel | <input type="checkbox"/> Retail    |
| <input type="checkbox"/> Industrial | <input type="checkbox"/> Business       | <input type="checkbox"/> Mixed Use   | <input type="checkbox"/> Warehouse |
| <input type="checkbox"/> Other      | <input type="checkbox"/> Deeded Parking | <input type="checkbox"/> Office      |                                    |

**Additional Property Sub Type**

<input type="checkbox"/> Acreage	<input type="checkbox"/> Bus w/ Lease	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Other	<input type="checkbox"/> Sport Entertainment
<input type="checkbox"/> Apartments	<input type="checkbox"/> Bus w/ Prop	<input type="checkbox"/> Industrial	<input type="checkbox"/> Pasture & Timber	<input type="checkbox"/> Vehicle Related
<input type="checkbox"/> Apt. Only	<input type="checkbox"/> Comm Lot	<input type="checkbox"/> Investment Portfolio	<input type="checkbox"/> Professional	<input type="checkbox"/> Vineyard
<input type="checkbox"/> Apt/Multi Fam	<input type="checkbox"/> Condo	<input type="checkbox"/> Medical	<input type="checkbox"/> Recreational	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Apts/Other	<input type="checkbox"/> Conf/Live	<input type="checkbox"/> Mfg Heavy	<input type="checkbox"/> Residential Lot	<input type="checkbox"/> Warehouse Distrib
<input type="checkbox"/> Apts/Retail	<input type="checkbox"/> Development	<input type="checkbox"/> Mfg Light	<input type="checkbox"/> Resort	
<input type="checkbox"/> Bed & Break	<input type="checkbox"/> Farm	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Restaurant	
<input type="checkbox"/> Building	<input type="checkbox"/> Free Standing	<input type="checkbox"/> Mobile Home Park	<input type="checkbox"/> Senior Housing	
<input type="checkbox"/> Bus Opp	<input type="checkbox"/> Health Care	<input type="checkbox"/> Office	<input type="checkbox"/> Shopping Center	

**Business Type**

<input type="checkbox"/> Accounting	<input type="checkbox"/> Child Care	<input type="checkbox"/> Financial	<input type="checkbox"/> Laundromat	<input type="checkbox"/> Recreation
<input type="checkbox"/> Admin and Support	<input type="checkbox"/> Church	<input type="checkbox"/> Fitness	<input type="checkbox"/> Liquor Store	<input type="checkbox"/> Rental
<input type="checkbox"/> Advertising	<input type="checkbox"/> Clothing	<input type="checkbox"/> Florist/Nursery	<input type="checkbox"/> Locksmith	<input type="checkbox"/> Residential
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Commercial	<input type="checkbox"/> Food & Beverage	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Restaurant
<input type="checkbox"/> Animal Groom	<input type="checkbox"/> Computer	<input type="checkbox"/> Forest Reserve	<input type="checkbox"/> Medical	<input type="checkbox"/> Retail
<input type="checkbox"/> Appliances	<input type="checkbox"/> Construction/Cont	<input type="checkbox"/> Franchise	<input type="checkbox"/> Mixed	<input type="checkbox"/> Saddlery/Harness
<input type="checkbox"/> Aquar. Supplies	<input type="checkbox"/> Convalescent	<input type="checkbox"/> Furniture	<input type="checkbox"/> Mobile/Trailer Park	<input type="checkbox"/> Sporting Goods
<input type="checkbox"/> Arts and Entertain	<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Gas Station	<input type="checkbox"/> Music	<input type="checkbox"/> Storage
<input type="checkbox"/> Athletic	<input type="checkbox"/> Dance Studio	<input type="checkbox"/> Gift Shop	<input type="checkbox"/> Nursing Home	<input type="checkbox"/> Toys
<input type="checkbox"/> Auto Dealer	<input type="checkbox"/> Decorator	<input type="checkbox"/> Grocery	<input type="checkbox"/> Nursing Home	<input type="checkbox"/> Transportation
<input type="checkbox"/> Automotive	<input type="checkbox"/> Deli/Catering	<input type="checkbox"/> Hardware	<input type="checkbox"/> Office Supply	<input type="checkbox"/> Travel
<input type="checkbox"/> Bakery	<input type="checkbox"/> Dental	<input type="checkbox"/> Health Food	<input type="checkbox"/> Other	<input type="checkbox"/> Upholstery
<input type="checkbox"/> Bar/Tav/Loun	<input type="checkbox"/> Distribution	<input type="checkbox"/> Health Services	<input type="checkbox"/> Paints	<input type="checkbox"/> Utility
<input type="checkbox"/> Barber/Beauty	<input type="checkbox"/> Doughnut	<input type="checkbox"/> Hobby	<input type="checkbox"/> Parking	<input type="checkbox"/> Variety
<input type="checkbox"/> Bed & Breakfast	<input type="checkbox"/> Drugstore	<input type="checkbox"/> Home Cleaner	<input type="checkbox"/> Pet Store	<input type="checkbox"/> Video
<input type="checkbox"/> Book/Card/Station	<input type="checkbox"/> Dry Cleaner	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Photographer	<input type="checkbox"/> Wallpaper
<input type="checkbox"/> Butcher	<input type="checkbox"/> Education/School	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Pizza	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Cabinets	<input type="checkbox"/> Electronics	<input type="checkbox"/> Ice Cream/FroYo	<input type="checkbox"/> Printing	<input type="checkbox"/> Wholesale
<input type="checkbox"/> Candy/Cookie	<input type="checkbox"/> Employment	<input type="checkbox"/> Industrial	<input type="checkbox"/> Professional Service	
<input type="checkbox"/> Car Wash	<input type="checkbox"/> Farm	<input type="checkbox"/> Jewelry	<input type="checkbox"/> Professional/Office	
<input type="checkbox"/> Carpet/Tile	<input type="checkbox"/> Fast Food	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Real Estate	

Basement:  Yes  No    Waterfront:  Yes  No    # Parking: \_\_\_\_\_    Build Name: \_\_\_\_\_

**Year Built** \_\_\_\_\_    **Source**

<input type="checkbox"/> Appraiser	<input type="checkbox"/> Builder	<input type="checkbox"/> Other	<input type="checkbox"/> Public Records
<input type="checkbox"/> Assessor	<input type="checkbox"/> Estimated	<input type="checkbox"/> Owner	<input type="checkbox"/> See Remarks

**Build Area** \_\_\_\_\_    **Source**

<input type="checkbox"/> Appraiser	<input type="checkbox"/> Builder	<input type="checkbox"/> Other	<input type="checkbox"/> Public Records
<input type="checkbox"/> Assessor	<input type="checkbox"/> Estimated	<input type="checkbox"/> Owner	<input type="checkbox"/> See Remarks

Ceiling Height: \_\_\_\_\_    Ceiling Max Height: \_\_\_\_\_    Ceiling Min Height: \_\_\_\_\_

Total Drive In Doors: \_\_\_\_\_    Drive In Doors Max H: \_\_\_\_\_    Drive In Doors Min H: \_\_\_\_\_

Total Dock Doors: \_\_\_\_\_    Dock Door Max H: \_\_\_\_\_    Dock Door Min H: \_\_\_\_\_

Indust SqFt: \_\_\_\_\_    Office SqFt: \_\_\_\_\_    Resi SqFt: \_\_\_\_\_    Warehouse SqFt: \_\_\_\_\_

Retail SqFt: \_\_\_\_\_    Traffic/Day: \_\_\_\_\_    # Stories: \_\_\_\_\_    Abv Grnd Stor: \_\_\_\_\_    # Building: \_\_\_\_\_

# Units: \_\_\_\_\_    # Apartments: \_\_\_\_\_    SqFt Min: \_\_\_\_\_    SqFt Max: \_\_\_\_\_

**Lot Size Acres:** \_\_\_\_\_    **\*\*Lot Size Source** \_\_\_\_\_    Frontage: \_\_\_\_\_    Depth \_\_\_\_\_

Appraiser     Auditors Website     Owner     Realist

Business Name: \_\_\_\_\_    Units w/Balcony: \_\_\_\_\_    Units 1 Bed: \_\_\_\_\_

Units 2 Bed: \_\_\_\_\_    Units 3 Bed: \_\_\_\_\_    Units 4+ Bed: \_\_\_\_\_

Basement				
<input type="checkbox"/> Apartment	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Full	<input type="checkbox"/> Slab	
<input type="checkbox"/> Bath/Stubbed	<input type="checkbox"/> Daylight	<input type="checkbox"/> Interior Entry	<input type="checkbox"/> Storage Space	
<input type="checkbox"/> Block	<input type="checkbox"/> Dirt Floor	<input type="checkbox"/> None	<input type="checkbox"/> Sump Pump	
<input type="checkbox"/> Common	<input type="checkbox"/> Exterior Entry	<input type="checkbox"/> Other	<input type="checkbox"/> Unfinished	
<input type="checkbox"/> Concrete	<input type="checkbox"/> Finished	<input type="checkbox"/> Partial	<input type="checkbox"/> Walk-Out Access	
<input type="checkbox"/> Crawl	<input type="checkbox"/> French Drain	<input type="checkbox"/> Partially Finished	<input type="checkbox"/> Walk-Up Access	
Building Features				
<input type="checkbox"/> AbvGrnd Stor T	<input type="checkbox"/> Elevator	<input type="checkbox"/> Health Club	<input type="checkbox"/> Meeting/Conf. Room	<input type="checkbox"/> Ramp
<input type="checkbox"/> Adult Community 55+	<input type="checkbox"/> Escalator(s)	<input type="checkbox"/> Hot Tub	<input type="checkbox"/> None	<input type="checkbox"/> Reception
<input type="checkbox"/> Basement	<input type="checkbox"/> Exercise Room	<input type="checkbox"/> Incinerator	<input type="checkbox"/> Other	<input type="checkbox"/> Sauna
<input type="checkbox"/> Bathrooms	<input type="checkbox"/> Fiber Optic	<input type="checkbox"/> Indoor Loading	<input type="checkbox"/> Overhead Crane	<input type="checkbox"/> Sec Sys
<input type="checkbox"/> BwGrnd Stor T	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Janitorial Services	<input type="checkbox"/> Overhead Door(s)	<input type="checkbox"/> Shopping/Mall
<input type="checkbox"/> Bike Storage	<input type="checkbox"/> Fire Escape	<input type="checkbox"/> Lake	<input type="checkbox"/> Overhead Doors	<input type="checkbox"/> Signage
<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Fitness Center	<input type="checkbox"/> Laundromat	<input type="checkbox"/> Park	<input type="checkbox"/> Storage
<input type="checkbox"/> Coin Laundry	<input type="checkbox"/> Freight Elevator	<input type="checkbox"/> Loading Area	<input type="checkbox"/> Patio	<input type="checkbox"/> Tennis Courts
<input type="checkbox"/> Common Facility	<input type="checkbox"/> Front Desk	<input type="checkbox"/> Loading Dock	<input type="checkbox"/> Playground	<input type="checkbox"/> Truck/Dock Load
<input type="checkbox"/> Community	<input type="checkbox"/> Fuel Pumps/Tanks	<input type="checkbox"/> Lobby	<input type="checkbox"/> Pool	<input type="checkbox"/> WtrFrnt Load
<input type="checkbox"/> Conveyor System	<input type="checkbox"/> Furniture/Fixtr Inv.	<input type="checkbox"/> Lock/Show Room	<input type="checkbox"/> Priv Rest	<input type="checkbox"/> Wi-Fi
<input type="checkbox"/> Day Care	<input type="checkbox"/> Generator	<input type="checkbox"/> Lunchroom	<input type="checkbox"/> Pub Restroom	
<input type="checkbox"/> Dock Leveler & Seal	<input type="checkbox"/> Golf Available	<input type="checkbox"/> Medical Service	<input type="checkbox"/> RRoad Sid/Spur	
Fences				
<input type="checkbox"/> Back Yard	<input type="checkbox"/> Electric	<input type="checkbox"/> Masonry	<input type="checkbox"/> Pipe	<input type="checkbox"/> Stone
<input type="checkbox"/> Barbed Wire	<input type="checkbox"/> Fenced	<input type="checkbox"/> None	<input type="checkbox"/> Privacy	<input type="checkbox"/> Vinyl
<input type="checkbox"/> Block	<input type="checkbox"/> Front Yard	<input type="checkbox"/> Other	<input type="checkbox"/> Security	<input type="checkbox"/> Wire
<input type="checkbox"/> Brick	<input type="checkbox"/> Full	<input type="checkbox"/> Partial	<input type="checkbox"/> See Remarks	<input type="checkbox"/> Wood
<input type="checkbox"/> Chain Link	<input type="checkbox"/> Gate	<input type="checkbox"/> Partial Cross	<input type="checkbox"/> Slump Stone	<input type="checkbox"/> Wrought Iron
<input type="checkbox"/> Cross Fenced	<input type="checkbox"/> Invisible	<input type="checkbox"/> Perimeter	<input type="checkbox"/> Split Rail	
Roof				
<input type="checkbox"/> Aluminum	<input type="checkbox"/> Bituthene	<input type="checkbox"/> Fiberglass	<input type="checkbox"/> Membrane	<input type="checkbox"/> Rolled/Hot Mop
<input type="checkbox"/> Asbestos Shingle	<input type="checkbox"/> Built-Up	<input type="checkbox"/> Flat	<input type="checkbox"/> Metal	<input type="checkbox"/> Rubber
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Composition	<input type="checkbox"/> Flat Tile	<input type="checkbox"/> Mixed	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Asphalt/Fiberglass	<input type="checkbox"/> Concrete	<input type="checkbox"/> Foam	<input type="checkbox"/> None	<input type="checkbox"/> Shake
<input type="checkbox"/> Bahama	<input type="checkbox"/> Copper	<input type="checkbox"/> Green Roof	<input type="checkbox"/> Other	<input type="checkbox"/> Shingle
<input type="checkbox"/> Barrel	<input type="checkbox"/> Elastomeric	<input type="checkbox"/> Mansard	<input type="checkbox"/> Pitched	<input type="checkbox"/> Slate
				<input type="checkbox"/> Spanish Tile
				<input type="checkbox"/> Stone
				<input type="checkbox"/> Synthetic
				<input type="checkbox"/> Tar/Gravel
				<input type="checkbox"/> Tile
				<input type="checkbox"/> Wood
Heating				
<input type="checkbox"/> Baseboard	<input type="checkbox"/> Fireplace-Gas	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Oil	<input type="checkbox"/> Radiators
<input type="checkbox"/> Coal	<input type="checkbox"/> Fireplace-Other	<input type="checkbox"/> Gravity	<input type="checkbox"/> Other	<input type="checkbox"/> Solar
<input type="checkbox"/> Dual	<input type="checkbox"/> Fireplace-Wood	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Pellets	<input type="checkbox"/> Space Heaters
<input type="checkbox"/> Electric	<input type="checkbox"/> Forced Air	<input type="checkbox"/> Hot Water/Steam	<input type="checkbox"/> Propane	<input type="checkbox"/> Wood
<input type="checkbox"/> Fireplace	<input type="checkbox"/> Gas	<input type="checkbox"/> None	<input type="checkbox"/> Radiant	<input type="checkbox"/> Zoned
Cooling				
<input type="checkbox"/> Attic Fan	<input type="checkbox"/> Electric	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Other	<input type="checkbox"/> Whole House Fan
<input type="checkbox"/> Ceiling Fan(s)	<input type="checkbox"/> EN STAR Qual Equip	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Roof Turbine(s)	<input type="checkbox"/> Window Unit(s)
<input type="checkbox"/> Central Air	<input type="checkbox"/> Evaporative Cooling	<input type="checkbox"/> Humidity Control	<input type="checkbox"/> Separate Meters	<input type="checkbox"/> Zoned
<input type="checkbox"/> Dual	<input type="checkbox"/> Exhaust Fan	<input type="checkbox"/> Multi Units	<input type="checkbox"/> Wall Unit(s)	
<input type="checkbox"/> Ductless	<input type="checkbox"/> Gas	<input type="checkbox"/> None	<input type="checkbox"/> Wall/Wind. Unit(s)	
Water				
<input type="checkbox"/> Cistern	<input type="checkbox"/> None	<input type="checkbox"/> Other	<input type="checkbox"/> Private	<input type="checkbox"/> Public
<input type="checkbox"/> Private	<input type="checkbox"/> Public	<input type="checkbox"/> See Remarks	<input type="checkbox"/> Share Well	<input type="checkbox"/> Spring
<input type="checkbox"/> Well				
Sewer				
<input type="checkbox"/> Aerobic Septic	<input type="checkbox"/> Holding Tank	<input type="checkbox"/> Other	<input type="checkbox"/> Private	<input type="checkbox"/> Septic Needed
<input type="checkbox"/> Cesspool	<input type="checkbox"/> Mound Septic	<input type="checkbox"/> Perc Test On File	<input type="checkbox"/> Public	<input type="checkbox"/> Shared Septic
<input type="checkbox"/> Engineered Septic	<input type="checkbox"/> None	<input type="checkbox"/> Perc Test Required	<input type="checkbox"/> Septic	<input type="checkbox"/> Unknown

Parking Features				
<input type="checkbox"/> Access from Unit	<input type="checkbox"/> Covered	<input type="checkbox"/> Gar. Faces Side	<input type="checkbox"/> On Street	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Additional Parking	<input type="checkbox"/> Deck	<input type="checkbox"/> Gated	<input type="checkbox"/> Open	<input type="checkbox"/> Shared Driveway
<input type="checkbox"/> Aggregate	<input type="checkbox"/> Deeded	<input type="checkbox"/> Golf Cart Gar.	<input type="checkbox"/> Other	<input type="checkbox"/> Side By Side
<input type="checkbox"/> Alley Access	<input type="checkbox"/> Detached Gar.	<input type="checkbox"/> Gravel	<input type="checkbox"/> Outside	<input type="checkbox"/> Storage
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Detached Carport	<input type="checkbox"/> Guest	<input type="checkbox"/> Oversized	<input type="checkbox"/> Tandem
<input type="checkbox"/> Assigned	<input type="checkbox"/> Direct Access	<input type="checkbox"/> Heated Garage	<input type="checkbox"/> Parking Garage	<input type="checkbox"/> Unassigned
<input type="checkbox"/> Attached Garage	<input type="checkbox"/> Drain	<input type="checkbox"/> Indoor	<input type="checkbox"/> Parking Lot	<input type="checkbox"/> Underground
<input type="checkbox"/> Attached Carport	<input type="checkbox"/> Drive Through	<input type="checkbox"/> Inside Entrance	<input type="checkbox"/> Parking Pad	<input type="checkbox"/> Unit Garage
<input type="checkbox"/> Basement	<input type="checkbox"/> Driveway	<input type="checkbox"/> Kitchen Level	<input type="checkbox"/> Paved	<input type="checkbox"/> Unpaved
<input type="checkbox"/> Boat	<input type="checkbox"/> Electric	<input type="checkbox"/> Leased	<input type="checkbox"/> Paver Block	<input type="checkbox"/> Valet
<input type="checkbox"/> Built-In	<input type="checkbox"/> Electric Gate	<input type="checkbox"/> Lighted	<input type="checkbox"/> Permit Required	<input type="checkbox"/> Varies by Unit
<input type="checkbox"/> Carport	<input type="checkbox"/> EV Charg Stat.	<input type="checkbox"/> Multi-Level	<input type="checkbox"/> Private	<input type="checkbox"/> Water Available
<input type="checkbox"/> Circular Driveway	<input type="checkbox"/> Enclosed	<input type="checkbox"/> No Garage	<input type="checkbox"/> RV Acc/Park	<input type="checkbox"/> WkshopinGarage
<input type="checkbox"/> Common	<input type="checkbox"/> Garage	<input type="checkbox"/> None	<input type="checkbox"/> RV Carport	
<input type="checkbox"/> Commun. Structure	<input type="checkbox"/> Gar. Door Opener	<input type="checkbox"/> Off Site	<input type="checkbox"/> RV Garage	
<input type="checkbox"/> Concrete	<input type="checkbox"/> Gar. Faces Front	<input type="checkbox"/> Off Street	<input type="checkbox"/> RV Gated	
<input type="checkbox"/> Converted Garage	<input type="checkbox"/> Gar. Faces Rear	<input type="checkbox"/> On Site	<input type="checkbox"/> Secured	

Property Condition			
<input type="checkbox"/> Actual YBT	<input type="checkbox"/> New Construction	<input type="checkbox"/> Under Construction	<input type="checkbox"/> Year Built Not Verifiable
<input type="checkbox"/> Fixer	<input type="checkbox"/> To Be Built	<input type="checkbox"/> Updated/Remodeled	<input type="checkbox"/> Year Built Unknown

Natural Resource Rights				
<input type="checkbox"/> All W/O the rights	<input type="checkbox"/> Gas	<input type="checkbox"/> Mineral	<input type="checkbox"/> Oil	
<input type="checkbox"/> Coal	<input type="checkbox"/> Leased	<input type="checkbox"/> None	<input type="checkbox"/> Timber	

Location				
<input type="checkbox"/> Downtown	<input type="checkbox"/> Industrial Park	<input type="checkbox"/> Park	<input type="checkbox"/> Shopping Mall	<input type="checkbox"/> Urban
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Office Park	<input type="checkbox"/> Public Transport	<input type="checkbox"/> Strip Mall	<input type="checkbox"/> Waterfront
<input type="checkbox"/> Historic Area	<input type="checkbox"/> Other	<input type="checkbox"/> Rural	<input type="checkbox"/> Suburban	

**GREEN ENERGY**

Energy Cert: <input type="checkbox"/> Yes <input type="checkbox"/> No	Energy Cert Lvl:	Energy Cert Date:	Info Stmt: <input type="checkbox"/> Yes <input type="checkbox"/> No
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Energy Efficient					
<input type="checkbox"/> Appliances	<input type="checkbox"/> Doors	<input type="checkbox"/> HVAC	<input type="checkbox"/> Insulation	<input type="checkbox"/> Roof	<input type="checkbox"/> Water Heater
<input type="checkbox"/> Construction	<input type="checkbox"/> Expo/Shade	<input type="checkbox"/> Incentives	<input type="checkbox"/> Lighting	<input type="checkbox"/> Thermostat	<input type="checkbox"/> Windows

Foundation			
<input type="checkbox"/> Block	<input type="checkbox"/> Concrete Perimeter	<input type="checkbox"/> Permanent	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Brick/Mortar	<input type="checkbox"/> None	<input type="checkbox"/> Pillar/Post/Pier	<input type="checkbox"/> Slab

Indoor Air Quality		Water Conservation		
<input type="checkbox"/> Contaminant Control	<input type="checkbox"/> Moisture Control	<input type="checkbox"/> Eff Hot Water Dist	<input type="checkbox"/> Green Infra	<input type="checkbox"/> Water Recycling
<input type="checkbox"/> Int Pest Mgmt.	<input type="checkbox"/> Ventilation	<input type="checkbox"/> Gray Water System	<input type="checkbox"/> Low-Flow Fix	<input type="checkbox"/> Water-Smart Landscaping

**REMARKS**

Public Remarks - Customer View (2000 Max Characters)

**REMARKS CONT**

Private Remarks - Members Only (1000 Max Characters)

*Directions (1000 Max Characters)*

**SHOWING**

Showing Contact Type

Showing Contact Phone

- Listing Agent    Listing Office    Occupant    Showing Service

Showing Remarks (250 Max Characters)

Showing Requirements

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> 24 Hour Notice      | <input type="checkbox"/> Combination Lock Box | <input type="checkbox"/> No Lockbox         | <input type="checkbox"/> See Remarks           |
| <input type="checkbox"/> Appointment Only    | <input type="checkbox"/> Day Sleeper          | <input type="checkbox"/> No Sign            | <input type="checkbox"/> Showing Service       |
| <input type="checkbox"/> Call Listing Agent  | <input type="checkbox"/> Do Not Show          | <input type="checkbox"/> Occupied           | <input type="checkbox"/> Text Listing Agent    |
| <input type="checkbox"/> Call Listing Office | <input type="checkbox"/> e-box                | <input type="checkbox"/> Other Lockbox      | <input type="checkbox"/> To Be Built           |
| <input type="checkbox"/> Call Manager        | <input type="checkbox"/> Email Listing Agent  | <input type="checkbox"/> Pet(s) on Premises | <input type="checkbox"/> Under Construction    |
| <input type="checkbox"/> Call Owner          | <input type="checkbox"/> Key In Office        | <input type="checkbox"/> Restricted Hours   | <input type="checkbox"/> Use Link              |
| <input type="checkbox"/> Call Tenant         | <input type="checkbox"/> Lockbox              | <input type="checkbox"/> Security System    | <input type="checkbox"/> Use Showing Time Link |

**Electronic Lockbox:**  Yes  No   **\*\*Lockbox Serial Number:** \_\_\_\_\_   8 digit Serial# only. Not combo.

Agent Safety

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Cell Service Inconsistent | <input type="checkbox"/> Electricity Not On          | <input type="checkbox"/> Minimal or No Interior Lighting | <input type="checkbox"/> Vacant          |
| <input type="checkbox"/> Heat Not Available        | <input type="checkbox"/> Min or No Exterior Lighting | <input type="checkbox"/> Remote/Limited Vis from Road    | <input type="checkbox"/> Other - Remarks |

**DISTRIBUTION**

<b>Display Entire Listing</b>	Display Internet Add	Internet Consumer Comment	Show Address to Client
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Seller's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Seller's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information Deemed Reliable But Not Guaranteed