

# MLS Now **COMMERCIAL LEASE** Listing Input Sheet

Address: \_\_\_\_\_ MLS #: \_\_\_\_\_

Owner Name: \_\_\_\_\_ PARCEL#: \_\_\_\_\_

**Required fields are Red, Bold, and Italic.** Conditionally Required fields have \*\* before them.

## LOCATION

Street #:	Dir Prefix:	<b>Street Name:</b>			
Street Type:	Dir Suffix:	Unit #:	<b>State:</b>	Lot #:	
<b>County:</b>	<b>City:</b>		<b>Zip:</b>	Zip +4:	
<b>Twp:</b>	Sub/Complex:		<b>School Dist:</b>		

## AGENT/OFFICE

<b>Agent ID:</b>			<b>Agent Name:</b>		
Co-Agent ID:			Co-Agent Name:		
<b>Waived Agent:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	**Waived Agent ID:		
Attribution Contact Override					

## LISTING/CONTRACT

Owner Name:		Owner Phone:		<b>Owner Agent:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Occ. Type: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant		<b>List Price:</b>		<b>List Date:</b>	
<b>Expire Date:</b>			Cross Ref MLS#:		
<b>Listing Agreement</b>					
<input type="checkbox"/> Exclusive Right to Lease <input type="checkbox"/> Reserved Prospect <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Comp Only					
<b>Listing Service Type</b>			Court Ord/PSO		<b>Online Bidding</b>
<input type="checkbox"/> Full Service		<input type="checkbox"/> Limited Service	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Online Bidding URL starting with https://			Offer Link (webpage or email)		
Auction Date:		Start Time:		End Time:	
<b>Special Listing Conditions</b>					
<input type="checkbox"/> Auction	<input type="checkbox"/> Estate	<input type="checkbox"/> Principal/NR	<input type="checkbox"/> Short Sale	<input type="checkbox"/> Bank	<input type="checkbox"/> HUD
<input type="checkbox"/> Bankruptcy	<input type="checkbox"/> In Foreclosure	<input type="checkbox"/> Resident Owned	<input type="checkbox"/> Standard	<input type="checkbox"/> Builder	<input type="checkbox"/> Notice of Default
<input type="checkbox"/> Real Estate Owned	<input type="checkbox"/> Third Party Approval				
Possession					
<input type="checkbox"/> Close+30 Days		<input type="checkbox"/> Negotiable(Possession)		<input type="checkbox"/> Other(Possession)	

## LEGAL & TAX

<b>Parcel#:</b>		Parcel2:		Parcel3:	
Parcel4:			Parcel5:		
Zoning					
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Forestry	<input type="checkbox"/> Office	<input type="checkbox"/> See Remarks	<input type="checkbox"/> Business	<input type="checkbox"/> Industrial
<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial-Light	<input type="checkbox"/> Residential	<input type="checkbox"/> Single Family	<input type="checkbox"/> Farm/Ranch	<input type="checkbox"/> Multi-Family
<input type="checkbox"/> Retail					

**INCOME/EXPENSE**

<b>Cost:</b> <input type="checkbox"/> Other <input type="checkbox"/> Per Month <input type="checkbox"/> Sq Ft	Cost/Month:	Cost/SqFt:	Cost/Other:
Rent/Roll Att. <input type="checkbox"/> Yes <input type="checkbox"/> No	Gross Rent:	Other Inc:	Tot Gross Rent:
Inc.Exp Finance Incl: <input type="checkbox"/> Yes <input type="checkbox"/> No	Cap Rate %:	Tot Annual Exp:	Net Oper Income:
Insurance:	Management:	Maintenance:	Heat:
Electric:	Sewer/Water:	Trash/Rubbish:	Lawn/Snow:
Additional Expense 1:			Amount 1:
Additional Expense 2:			Amount 2:
Additional Expense 3:			Amount 3:
Additional Expense 4:			Amount 4:
Additional Expense 5:			Amount 5:

**LEASED INFORMATION**

Existing Leases			
<input type="checkbox"/> Building	<input type="checkbox"/> Gas Prod Well	<input type="checkbox"/> Rights Res	<input type="checkbox"/> Rights Transfer
<input type="checkbox"/> Mineral	<input type="checkbox"/> Oil Prod Well		
Land Lease: <input type="checkbox"/> Yes <input type="checkbox"/> No	Land Lease Amount:		
Lease Amount:	Frequency		
<input type="checkbox"/> Annually	<input type="checkbox"/> Daily	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Semi-Monthly
<input type="checkbox"/> Bi-Monthly	<input type="checkbox"/> Monthly	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Weekly
<input type="checkbox"/> Bi-Weekly	<input type="checkbox"/> One Time	<input type="checkbox"/> Semi-Annually	
Lease Term			
<input type="checkbox"/> 6 Months	<input type="checkbox"/> Lease Option	<input type="checkbox"/> None	<input type="checkbox"/> Rent to Own
<input type="checkbox"/> 12 Months	<input type="checkbox"/> Month to Month	<input type="checkbox"/> Other	<input type="checkbox"/> Seasonal
<input type="checkbox"/> 24 Months	<input type="checkbox"/> Negotiable	<input type="checkbox"/> Renew Option	<input type="checkbox"/> Short Term Lease

**FEATURES**

<b>Property Sub Type (ONLY 1 ALLOWED)</b>			
<input type="checkbox"/> Apartment	<input type="checkbox"/> Flex Space	<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Retail
<input type="checkbox"/> Business	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Office	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Deeded Parking	<input type="checkbox"/> Industrial	<input type="checkbox"/> Other	
Additional Property Sub Type			
<input type="checkbox"/> Acreage	<input type="checkbox"/> Bus w/ Lease	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Other
<input type="checkbox"/> Apartments	<input type="checkbox"/> Bus w/ Prop	<input type="checkbox"/> Industrial	<input type="checkbox"/> Pasture & Timber
<input type="checkbox"/> Apt. Only	<input type="checkbox"/> Comm Lot	<input type="checkbox"/> Investment Portfolio	<input type="checkbox"/> Professional
<input type="checkbox"/> Apt/Multi Fam	<input type="checkbox"/> Condo	<input type="checkbox"/> Medical	<input type="checkbox"/> Recreational
<input type="checkbox"/> Apts/Other	<input type="checkbox"/> Conf/Live	<input type="checkbox"/> Mfg Heavy	<input type="checkbox"/> Residential Lot
<input type="checkbox"/> Apts/Retail	<input type="checkbox"/> Development	<input type="checkbox"/> Mfg Light	<input type="checkbox"/> Resort
<input type="checkbox"/> Bed & Break	<input type="checkbox"/> Farm	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Restaurant
<input type="checkbox"/> Building	<input type="checkbox"/> Free Standing	<input type="checkbox"/> Mobile Home Park	<input type="checkbox"/> Senior Housing
<input type="checkbox"/> Bus Opp	<input type="checkbox"/> Health Care	<input type="checkbox"/> Office	<input type="checkbox"/> Shopping Center
Current Use			
<input type="checkbox"/> Agricultural	<input type="checkbox"/> Hwy/Tourist Svc	<input type="checkbox"/> Mini-Storage	<input type="checkbox"/> Place Worship
<input type="checkbox"/> Automotive	<input type="checkbox"/> Horses	<input type="checkbox"/> Mixed Use	<input type="checkbox"/> Plantable
<input type="checkbox"/> Cattle	<input type="checkbox"/> Hunting	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Poultry
<input type="checkbox"/> Comm	<input type="checkbox"/> Industrial	<input type="checkbox"/> Nursery	<input type="checkbox"/> Ranch
<input type="checkbox"/> Dairy	<input type="checkbox"/> Investment	<input type="checkbox"/> Office	<input type="checkbox"/> Recreational
<input type="checkbox"/> Farm	<input type="checkbox"/> Livestock	<input type="checkbox"/> Orchard	<input type="checkbox"/> Residential
<input type="checkbox"/> Fishery	<input type="checkbox"/> Manuf Home	<input type="checkbox"/> Other	<input type="checkbox"/> Retail
<input type="checkbox"/> Grazing	<input type="checkbox"/> Medical/Dental	<input type="checkbox"/> Pasture	<input type="checkbox"/> Row Crops
<input type="checkbox"/> See Remarks	<input type="checkbox"/> Warehouse	<input type="checkbox"/> Single Family	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Timber	<input type="checkbox"/> Tree Farm	<input type="checkbox"/> Unimproved	<input type="checkbox"/> Vacant
<input type="checkbox"/> Vineyard			

Business Type				
<input type="checkbox"/> Accounting	<input type="checkbox"/> Child Care	<input type="checkbox"/> Financial	<input type="checkbox"/> Laundromat	<input type="checkbox"/> Rental
<input type="checkbox"/> Admin and Support	<input type="checkbox"/> Church	<input type="checkbox"/> Fitness	<input type="checkbox"/> Liquor Store	<input type="checkbox"/> Residential
<input type="checkbox"/> Advertising	<input type="checkbox"/> Clothing	<input type="checkbox"/> Florist/Nursery	<input type="checkbox"/> Locksmith	<input type="checkbox"/> Restaurant
<input type="checkbox"/> Agriculture	<input type="checkbox"/> Commercial	<input type="checkbox"/> Food & Beverage	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Retail
<input type="checkbox"/> Animal Groom	<input type="checkbox"/> Computer	<input type="checkbox"/> Forest Reserve	<input type="checkbox"/> Medical	<input type="checkbox"/> Saddlery/Harness
<input type="checkbox"/> Appliances	<input type="checkbox"/> Construction/Cont	<input type="checkbox"/> Franchise	<input type="checkbox"/> Mixed	<input type="checkbox"/> Sporting Goods
<input type="checkbox"/> Aquar. Supplies	<input type="checkbox"/> Convalescent	<input type="checkbox"/> Furniture	<input type="checkbox"/> Mobile/Trailer Park	<input type="checkbox"/> Storage
<input type="checkbox"/> Arts and Entertain	<input type="checkbox"/> Convenience Store	<input type="checkbox"/> Gas Station	<input type="checkbox"/> Music	<input type="checkbox"/> Toys
<input type="checkbox"/> Athletic	<input type="checkbox"/> Dance Studio	<input type="checkbox"/> Gift Shop	<input type="checkbox"/> Nursing Home	<input type="checkbox"/> Transportation
<input type="checkbox"/> Auto Dealer	<input type="checkbox"/> Decorator	<input type="checkbox"/> Grocery	<input type="checkbox"/> Office Supply	<input type="checkbox"/> Travel
<input type="checkbox"/> Automotive	<input type="checkbox"/> Deli/Catering	<input type="checkbox"/> Hardware	<input type="checkbox"/> Other	<input type="checkbox"/> Upholstery
<input type="checkbox"/> Bakery	<input type="checkbox"/> Dental	<input type="checkbox"/> Health Food	<input type="checkbox"/> Paints	<input type="checkbox"/> Utility
<input type="checkbox"/> Bar/Tav/Loun	<input type="checkbox"/> Distribution	<input type="checkbox"/> Health Services	<input type="checkbox"/> Parking	<input type="checkbox"/> Variety
<input type="checkbox"/> Barber/Beauty	<input type="checkbox"/> Doughnut	<input type="checkbox"/> Hobby	<input type="checkbox"/> Pet Store	<input type="checkbox"/> Video
<input type="checkbox"/> Bed & Breakfast	<input type="checkbox"/> Drugstore	<input type="checkbox"/> Home Cleaner	<input type="checkbox"/> Photographer	<input type="checkbox"/> Wallpaper
<input type="checkbox"/> Book/Card/Station	<input type="checkbox"/> Dry Cleaner	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Pizza	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Butcher	<input type="checkbox"/> Education/School	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Printing	<input type="checkbox"/> Wholesale
<input type="checkbox"/> Cabinets	<input type="checkbox"/> Electronics	<input type="checkbox"/> Ice Cream/FroYo	<input type="checkbox"/> Professional Service	
<input type="checkbox"/> Candy/Cookie	<input type="checkbox"/> Employment	<input type="checkbox"/> Industrial	<input type="checkbox"/> Professional/Office	
<input type="checkbox"/> Car Wash	<input type="checkbox"/> Farm	<input type="checkbox"/> Jewelry	<input type="checkbox"/> Real Estate	
<input type="checkbox"/> Carpet/Tile	<input type="checkbox"/> Fast Food	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Recreation	

Basement:  Yes  No    Waterfront:  Yes  No    # Parking: \_\_\_\_\_    Builder: \_\_\_\_\_

**Year Built** \_\_\_\_\_    **\*\*Source**

Appraiser     Builder     Other     Public Records  
 Assessor     Estimated     Owner     See Remarks

**Building Area SqFt** \_\_\_\_\_    **Source**

Appraiser     Auditors site     Estimated     Owner     Public Records     See Remarks  
 Assessor     Builder     Other     Plans     Realist

Indust SqFt: \_\_\_\_\_    Office SqFt: \_\_\_\_\_    Resi SqFt: \_\_\_\_\_    Warehouse SqFt: \_\_\_\_\_

Retail SqFt: \_\_\_\_\_    SqFt Min: \_\_\_\_\_    SqFt Max: \_\_\_\_\_    Traffic/Day: \_\_\_\_\_    Ceiling Height: \_\_\_\_\_

Ceiling Max Height: \_\_\_\_\_    Ceiling Min Height: \_\_\_\_\_    # Stories: \_\_\_\_\_    Total Drive In Doors: \_\_\_\_\_

Drive In Doors Max H: \_\_\_\_\_    Drive In Doors Min H: \_\_\_\_\_    Abv Grnd Stor: \_\_\_\_\_

Total Dock Doors: \_\_\_\_\_    Dock Door Max H: \_\_\_\_\_    Dock Door Min H: \_\_\_\_\_

# Building: \_\_\_\_\_    # Units: \_\_\_\_\_    # Apartments: \_\_\_\_\_

**Lot Size Acres:** \_\_\_\_\_    **\*\*Lot Size Source** \_\_\_\_\_    Frontage: \_\_\_\_\_    Depth \_\_\_\_\_

Appraiser     Auditors Website     Owner     Realist

Business Name: \_\_\_\_\_    Units w/Balcony: \_\_\_\_\_    Units 1 Bed: \_\_\_\_\_

Units 2 Bed: \_\_\_\_\_    Units 3 Bed: \_\_\_\_\_    Units 4+ Bed: \_\_\_\_\_

**Basement**

<input type="checkbox"/> Apartment	<input type="checkbox"/> Crawl Space	<input type="checkbox"/> Full	<input type="checkbox"/> Slab
<input type="checkbox"/> Bath/Stubbed	<input type="checkbox"/> Daylight	<input type="checkbox"/> Interior Entry	<input type="checkbox"/> Storage Space
<input type="checkbox"/> Block	<input type="checkbox"/> Dirt Floor	<input type="checkbox"/> None	<input type="checkbox"/> Sump Pump
<input type="checkbox"/> Common	<input type="checkbox"/> Exterior Entry	<input type="checkbox"/> Other	<input type="checkbox"/> Unfinished
<input type="checkbox"/> Concrete	<input type="checkbox"/> Finished	<input type="checkbox"/> Partial	<input type="checkbox"/> Walk-Out Access
<input type="checkbox"/> Crawl	<input type="checkbox"/> French Drain	<input type="checkbox"/> Partially Finished	<input type="checkbox"/> Walk-Up Access

**Building Features**

<input type="checkbox"/> AbvGrnd Stor T	<input type="checkbox"/> Elevator	<input type="checkbox"/> Health Club	<input type="checkbox"/> Meeting/Conf. Room	<input type="checkbox"/> Reception
<input type="checkbox"/> Adult Community 55+	<input type="checkbox"/> Escalator(s)	<input type="checkbox"/> Hot Tub	<input type="checkbox"/> None	<input type="checkbox"/> Sauna
<input type="checkbox"/> Basement	<input type="checkbox"/> Exercise Room	<input type="checkbox"/> Incinerator	<input type="checkbox"/> Other	<input type="checkbox"/> Sec Sys
<input type="checkbox"/> Bathrooms	<input type="checkbox"/> Fiber Optic	<input type="checkbox"/> Indoor Loading	<input type="checkbox"/> Overhead Crane	<input type="checkbox"/> Shopping/Mall
<input type="checkbox"/> BwGrnd Stor T	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Janitorial Services	<input type="checkbox"/> Overhead Door(s)	<input type="checkbox"/> Signage
<input type="checkbox"/> Bike Storage	<input type="checkbox"/> Fire Escape	<input type="checkbox"/> Lake	<input type="checkbox"/> Park	<input type="checkbox"/> Storage
<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Fitness Center	<input type="checkbox"/> Laundromat	<input type="checkbox"/> Patio	<input type="checkbox"/> Tennis Courts
<input type="checkbox"/> Coin Laundry	<input type="checkbox"/> Freight Elevator	<input type="checkbox"/> Loading Area	<input type="checkbox"/> Playground	<input type="checkbox"/> Truck/Dock Load
<input type="checkbox"/> Common Facility	<input type="checkbox"/> Front Desk	<input type="checkbox"/> Loading Dock	<input type="checkbox"/> Pool	<input type="checkbox"/> WtrFrnt Load
<input type="checkbox"/> Community	<input type="checkbox"/> Fuel Pumps/Tanks	<input type="checkbox"/> Lobby	<input type="checkbox"/> Priv Rest	<input type="checkbox"/> Wi-Fi
<input type="checkbox"/> Conveyor System	<input type="checkbox"/> Furniture/Fixtr Inv.	<input type="checkbox"/> Lock/Show Room	<input type="checkbox"/> Pub Restroom	
<input type="checkbox"/> Day Care	<input type="checkbox"/> Generator	<input type="checkbox"/> Lunchroom	<input type="checkbox"/> RRoad Sid/Spur	
<input type="checkbox"/> Dock Leveler & Seal	<input type="checkbox"/> Golf Available	<input type="checkbox"/> Medical Service	<input type="checkbox"/> Ramp	

**Fences**

<input type="checkbox"/> Back Yard	<input type="checkbox"/> Electric	<input type="checkbox"/> Masonry	<input type="checkbox"/> Pipe	<input type="checkbox"/> Stone
<input type="checkbox"/> Barbed Wire	<input type="checkbox"/> Fenced	<input type="checkbox"/> None	<input type="checkbox"/> Privacy	<input type="checkbox"/> Vinyl
<input type="checkbox"/> Block	<input type="checkbox"/> Front Yard	<input type="checkbox"/> Other	<input type="checkbox"/> Security	<input type="checkbox"/> Wire
<input type="checkbox"/> Brick	<input type="checkbox"/> Full	<input type="checkbox"/> Partial	<input type="checkbox"/> See Remarks	<input type="checkbox"/> Wood
<input type="checkbox"/> Chain Link	<input type="checkbox"/> Gate	<input type="checkbox"/> Partial Cross	<input type="checkbox"/> Slump Stone	<input type="checkbox"/> Wrought Iron
<input type="checkbox"/> Cross Fenced	<input type="checkbox"/> Invisible	<input type="checkbox"/> Perimeter	<input type="checkbox"/> Split Rail	

**Roof**

<input type="checkbox"/> Aluminum	<input type="checkbox"/> Bituthene	<input type="checkbox"/> Fiberglass	<input type="checkbox"/> Membrane	<input type="checkbox"/> Rolled/Hot Mop	<input type="checkbox"/> Spanish Tile
<input type="checkbox"/> Asbestos Shingle	<input type="checkbox"/> Built-Up	<input type="checkbox"/> Flat	<input type="checkbox"/> Metal	<input type="checkbox"/> Rubber	<input type="checkbox"/> Stone
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Composition	<input type="checkbox"/> Flat Tile	<input type="checkbox"/> Mixed	<input type="checkbox"/> See Remarks	<input type="checkbox"/> Synthetic
<input type="checkbox"/> Asphalt/Fiberglass	<input type="checkbox"/> Concrete	<input type="checkbox"/> Foam	<input type="checkbox"/> None	<input type="checkbox"/> Shake	<input type="checkbox"/> Tar/Gravel
<input type="checkbox"/> Bahama	<input type="checkbox"/> Copper	<input type="checkbox"/> Green Roof	<input type="checkbox"/> Other	<input type="checkbox"/> Shingle	<input type="checkbox"/> Tile
<input type="checkbox"/> Barrel	<input type="checkbox"/> Elastomeric	<input type="checkbox"/> Mansard	<input type="checkbox"/> Pitched	<input type="checkbox"/> Slate	<input type="checkbox"/> Wood

**Heating**

<input type="checkbox"/> Baseboard	<input type="checkbox"/> Fireplace-Gas	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Oil	<input type="checkbox"/> Radiators
<input type="checkbox"/> Coal	<input type="checkbox"/> Fireplace-Other	<input type="checkbox"/> Gravity	<input type="checkbox"/> Other	<input type="checkbox"/> Solar
<input type="checkbox"/> Dual	<input type="checkbox"/> Fireplace-Wood	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Pellets	<input type="checkbox"/> Space Heaters
<input type="checkbox"/> Electric	<input type="checkbox"/> Forced Air	<input type="checkbox"/> Hot Water/Steam	<input type="checkbox"/> Propane	<input type="checkbox"/> Wood
<input type="checkbox"/> Fireplace	<input type="checkbox"/> Gas	<input type="checkbox"/> None	<input type="checkbox"/> Radiant	<input type="checkbox"/> Zoned

**Cooling**

<input type="checkbox"/> Attic Fan	<input type="checkbox"/> Electric	<input type="checkbox"/> Geothermal	<input type="checkbox"/> Other	<input type="checkbox"/> Whole House Fan
<input type="checkbox"/> Ceiling Fan(s)	<input type="checkbox"/> EN STAR Qual Equip	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Roof Turbine(s)	<input type="checkbox"/> Window Unit(s)
<input type="checkbox"/> Central Air	<input type="checkbox"/> Evaporative Cooling	<input type="checkbox"/> Humidity Control	<input type="checkbox"/> Separate Meters	<input type="checkbox"/> Zoned
<input type="checkbox"/> Dual	<input type="checkbox"/> Exhaust Fan	<input type="checkbox"/> Multi Units	<input type="checkbox"/> Wall Unit(s)	
<input type="checkbox"/> Ductless	<input type="checkbox"/> Gas	<input type="checkbox"/> None	<input type="checkbox"/> Wall/Wind. Unit(s)	

**Water**

Cistern    None    Other    Private    Public    See Remarks    Share Well    Spring    Well

**Sewer**

<input type="checkbox"/> Aerobic Septic	<input type="checkbox"/> Holding Tank	<input type="checkbox"/> Other	<input type="checkbox"/> Private	<input type="checkbox"/> Septic Needed
<input type="checkbox"/> Cesspool	<input type="checkbox"/> Mound Septic	<input type="checkbox"/> Perc Test On File	<input type="checkbox"/> Public	<input type="checkbox"/> Shared Septic
<input type="checkbox"/> Engineered Septic	<input type="checkbox"/> None	<input type="checkbox"/> Perc Test Required	<input type="checkbox"/> Septic	<input type="checkbox"/> Unknown

Parking Features				
<input type="checkbox"/> Access from Unit	<input type="checkbox"/> Covered	<input type="checkbox"/> Gar. Faces Side	<input type="checkbox"/> On Street	<input type="checkbox"/> See Remarks
<input type="checkbox"/> Additional Parking	<input type="checkbox"/> Deck	<input type="checkbox"/> Gated	<input type="checkbox"/> Open	<input type="checkbox"/> Shared Driveway
<input type="checkbox"/> Aggregate	<input type="checkbox"/> Deeded	<input type="checkbox"/> Golf Cart Gar.	<input type="checkbox"/> Other	<input type="checkbox"/> Side By Side
<input type="checkbox"/> Alley Access	<input type="checkbox"/> Detached Gar.	<input type="checkbox"/> Gravel	<input type="checkbox"/> Outside	<input type="checkbox"/> Storage
<input type="checkbox"/> Asphalt	<input type="checkbox"/> Detached Carport	<input type="checkbox"/> Guest	<input type="checkbox"/> Oversized	<input type="checkbox"/> Tandem
<input type="checkbox"/> Assigned	<input type="checkbox"/> Direct Access	<input type="checkbox"/> Heated Garage	<input type="checkbox"/> Parking Garage	<input type="checkbox"/> Unassigned
<input type="checkbox"/> Attached Garage	<input type="checkbox"/> Drain	<input type="checkbox"/> Indoor	<input type="checkbox"/> Parking Lot	<input type="checkbox"/> Underground
<input type="checkbox"/> Attached Carport	<input type="checkbox"/> Drive Through	<input type="checkbox"/> Inside Entrance	<input type="checkbox"/> Parking Pad	<input type="checkbox"/> Unit Garage
<input type="checkbox"/> Basement	<input type="checkbox"/> Driveway	<input type="checkbox"/> Kitchen Level	<input type="checkbox"/> Paved	<input type="checkbox"/> Unpaved
<input type="checkbox"/> Boat	<input type="checkbox"/> Electric	<input type="checkbox"/> Leased	<input type="checkbox"/> Paver Block	<input type="checkbox"/> Valet
<input type="checkbox"/> Built-In	<input type="checkbox"/> Electric Gate	<input type="checkbox"/> Lighted	<input type="checkbox"/> Permit Required	<input type="checkbox"/> Varies by Unit
<input type="checkbox"/> Carport	<input type="checkbox"/> EV Charg Stat.	<input type="checkbox"/> Multi-Level	<input type="checkbox"/> Private	<input type="checkbox"/> Water Available
<input type="checkbox"/> Circular Driveway	<input type="checkbox"/> Enclosed	<input type="checkbox"/> No Garage	<input type="checkbox"/> RV Acc/Park	<input type="checkbox"/> WkshopinGarage
<input type="checkbox"/> Common	<input type="checkbox"/> Garage	<input type="checkbox"/> None	<input type="checkbox"/> RV Carport	
<input type="checkbox"/> Commun. Structure	<input type="checkbox"/> Gar. Door Opener	<input type="checkbox"/> Off Site	<input type="checkbox"/> RV Garage	
<input type="checkbox"/> Concrete	<input type="checkbox"/> Gar. Faces Front	<input type="checkbox"/> Off Street	<input type="checkbox"/> RV Gated	
<input type="checkbox"/> Converted Garage	<input type="checkbox"/> Gar. Faces Rear	<input type="checkbox"/> On Site	<input type="checkbox"/> Secured	

Property Condition			
<input type="checkbox"/> Actual YBT	<input type="checkbox"/> New Construction	<input type="checkbox"/> Under Construction	<input type="checkbox"/> Year Built Not Verifiable
<input type="checkbox"/> Fixer	<input type="checkbox"/> To Be Built	<input type="checkbox"/> Updated/Remodeled	<input type="checkbox"/> Year Built Unknown

Natural Resource Rights				
<input type="checkbox"/> All W/O the rights	<input type="checkbox"/> Gas	<input type="checkbox"/> Mineral	<input type="checkbox"/> Oil	
<input type="checkbox"/> Coal	<input type="checkbox"/> Leased	<input type="checkbox"/> None	<input type="checkbox"/> Timber	

Location				
<input type="checkbox"/> Downtown	<input type="checkbox"/> Industrial Park	<input type="checkbox"/> Park	<input type="checkbox"/> Shopping Mall	<input type="checkbox"/> Urban
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Office Park	<input type="checkbox"/> Public Transport	<input type="checkbox"/> Strip Mall	<input type="checkbox"/> Waterfront
<input type="checkbox"/> Historic Area	<input type="checkbox"/> Other	<input type="checkbox"/> Rural	<input type="checkbox"/> Suburban	

**GREEN ENERGY**

Energy Cert: <input type="checkbox"/> Yes <input type="checkbox"/> No	Energy Cert Lvl:	Energy Cert Date:	Info Stmt: <input type="checkbox"/> Yes <input type="checkbox"/> No
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Energy Efficient					
<input type="checkbox"/> Appliances	<input type="checkbox"/> Doors	<input type="checkbox"/> HVAC	<input type="checkbox"/> Insulation	<input type="checkbox"/> Roof	<input type="checkbox"/> Water Heater
<input type="checkbox"/> Construction	<input type="checkbox"/> Expo/Shade	<input type="checkbox"/> Incentives	<input type="checkbox"/> Lighting	<input type="checkbox"/> Thermostat	<input type="checkbox"/> Windows

Energy Generation			
<input type="checkbox"/> Generator - Wired	<input type="checkbox"/> Other	<input type="checkbox"/> Solar Power	<input type="checkbox"/> Turbines
<input type="checkbox"/> Microfit	<input type="checkbox"/> Solar Grid Mounts	<input type="checkbox"/> Solar Roof Mounts	<input type="checkbox"/> Wind Power

Indoor Air Quality		Water Conservation		
<input type="checkbox"/> Contaminant Contol	<input type="checkbox"/> Moisture Control	<input type="checkbox"/> Eff Hot Water Dist	<input type="checkbox"/> Green Infra	<input type="checkbox"/> Water Recycling
<input type="checkbox"/> Int Pest Mgmt.	<input type="checkbox"/> Ventilation	<input type="checkbox"/> Gray Water System	<input type="checkbox"/> Low-Flow Fix	<input type="checkbox"/> Water-Smart Landscaping

**REMARKS**

Public Remarks - Customer View (2000 Max Characters)

**REMARKS CONT'D**

Private Remarks - Members Only (1000 Max Characters)

*Directions (1000 Max Characters)*

**SHOWING**

Showing Contact Type

Showing Contact Phone

Listing Agent    Listing Office    Occupant    Showing Service

Showing Remarks (250 Max Characters)

Showing Requirements

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> 24 Hour Notice      | <input type="checkbox"/> Combination Lock Box | <input type="checkbox"/> No Sign            | <input type="checkbox"/> Showing Service       |
| <input type="checkbox"/> Appointment Only    | <input type="checkbox"/> Day Sleeper          | <input type="checkbox"/> Occupied           | <input type="checkbox"/> Text Listing Agent    |
| <input type="checkbox"/> Call Listing Agent  | <input type="checkbox"/> e-box                | <input type="checkbox"/> Other Lockbox      | <input type="checkbox"/> To Be Built           |
| <input type="checkbox"/> Call Listing Office | <input type="checkbox"/> Email Listing Agent  | <input type="checkbox"/> Pet(s) on Premises | <input type="checkbox"/> Under Construction    |
| <input type="checkbox"/> Call Manager        | <input type="checkbox"/> Key In Office        | <input type="checkbox"/> Restricted Hours   | <input type="checkbox"/> Use Link              |
| <input type="checkbox"/> Call Owner          | <input type="checkbox"/> Lockbox              | <input type="checkbox"/> Security System    | <input type="checkbox"/> Use Showing Time Link |
| <input type="checkbox"/> Call Tenant         | <input type="checkbox"/> No Lockbox           | <input type="checkbox"/> See Remarks        |  |

**Electronic Lockbox:**  Yes  No   **\*\*Lockbox Serial Number:** \_\_\_\_\_   7 or 8 digit Serial# only. Not combo.

Agent Safety

- |  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Cell Service Inconsistent | <input type="checkbox"/> Electricity Not On          | <input type="checkbox"/> Minimal or No Interior Lighting | <input type="checkbox"/> Vacant          |
| <input type="checkbox"/> Heat Not Available        | <input type="checkbox"/> Min or No Exterior Lighting | <input type="checkbox"/> Remote/Limited Vis from Road    | <input type="checkbox"/> Other - Remarks |

**DISTRIBUTION**

<b>Display Entire Listing</b>	Display Internet Add	Internet Consumer Comment	Show Address to Client
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Seller's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Seller's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Information Deemed Reliable But Not Guaranteed